

A G E N D A



Recommendation for Council Action (Purchasing)

Austin City Council	Item ID:	19201	Agenda Number	61.
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Meeting Date:	October 11, 2012
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Department:	Purchasing
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Subject

Authorize award and execution of a 36-month requirements supply contract with RIDGWAYS LLC DBA ARC, to provide blueline printing and duplication services for the Public Works Department and the Parks and Recreation Department, in an estimated amount not to exceed \$795,000, with three 12-month extension options in an estimated amount not to exceed \$265,000 for each extension option, for a total estimated contract amount not to exceed \$1,590,000.

Amount and Source of Funding

Funding in the amount of \$166,500 is available in the Fiscal Year 2012-2013 Operating Budget of the Public Works Department. Funding in the amount of \$98,500 is available in the Fiscal Year 2012-2013 Operating Budget of the Parks and Recreation Department. Funding for the remaining 24 months of the original contract period and extension options is contingent upon available funding in future budgets.

Fiscal Note

There is no unanticipated fiscal impact. A fiscal note is not required.

Purchasing Language:	Lowest bid received.
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Prior Council Action:	
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For More Information:	Erin Grace, Buyer I, 972-4017
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Boards and Commission Action:	
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MBE / WBE:	This contract will be awarded in compliance with Chapter 2-9D of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.
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Related Items:**Additional Backup Information**

This contract is for blueline printing and duplication services for the Public Works Department and the Parks and Recreation Department. Public Works will use this contract for their construction projects as well as public presentations of proposed projects. Public Works prints copies of their current projects for contractors and subcontractors to have a set of prints available. The majority of the requests are filtered through the Engineering File Room which can be a very fast paced environment due to project manager's needs for project manuals and bluelines to meet project needs and deadlines, at times requiring a 24 hour turn-around on print jobs. The Public Works Department oversees and is responsible for Austin Convention Center, Austin Library, Austin Resource Recovery, Austin Transportation, Austin Water Utility, Austin Energy, Aviation, EMS, Fire, Police, Parks and Recreation Department, and Watershed Protection Projects. At this time there are approximately 400 active projects.

MBE/WBE solicited: 12/7

MBE/WBE bid: 0/2

BID TABULATION

IFB No. EAG0215

Blueline Printing and Duplication Services
(24 line items)**Vendor****Total Price**ARC
Austin, TX

\$263,055.00

Miller Blueprint Company
Austin, TX

\$279,012.50

Dynamic Reprographics
Austin, TX

\$316,413.75

The expenditures for the first 12 months of this contract are estimated to be \$265,000. A copy of the complete bid tabulation is on file in the Purchasing Office and is on the City of Austin, FASD Purchasing Office website.

PRICE ANALYSIS

- a. Adequate competition.
- b. Three hundred one notices were sent, including twelve MBEs and seven WBEs. Three bids were received, with two responses from the WBEs and no response from the MBEs.
- c. This pricing represents a 7% increase to the last contract award in October 2010.

APPROVAL JUSTIFICATION

- a. Lowest bid.
- b. The Purchasing Office concurs with the Public Works Department and Parks and Recreation Department's recommended award.
- c. Advertised in the Austin American-Statesman and on the Internet.

